



# Legal Recruitment

**State Counsel Division  
Adult Survivors Act Unit  
New York City, Poughkeepsie, and White Plains  
Project Attorneys (24-Month Term Position)  
Reference No. ASA\_PA\_3807**

**Application Deadline is September 12, 2025**

**Multiple Positions Available in New York City,  
Poughkeepsie,  
  
and White Plains**

The Office of the New York State Attorney General (OAG) is seeking skilled attorneys who have civil and/or criminal trial experience for its [Adult Survivors Act](#) (ASA) Unit in New York City, Poughkeepsie, and White Plains. The selected attorneys will be hired as Project Attorneys for a 24-month term with the possibility to extend for an additional 12 months. The Project Attorneys will ensure ASA claims made against the state of New York are properly litigated and defended in the Court of Claims. While the Project Attorneys will be assigned to handle cases in a specific region, they will work collaboratively as a statewide team to develop and apply consistent litigation strategies to facilitate the efficient and effective defense of these claims.

Project Attorney responsibilities will include, but are not limited to, handling all phases of litigation from inception through trial, including drafting pleadings and papers; motion practice (including analysis, research, drafting, and oral arguments); the full range of discovery (including interrogatories, paper/electronic document discovery, and taking and defending depositions); selecting and working with expert witnesses, negotiating settlements; trial preparation; and representing the state of New York at mediation and trial.

**Applicants must have at least three (3) years of post graduate legal experience that includes civil and/or criminal trial experience.** Applicants must be prepared to engage in



## OAG Employment Opportunities

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**Investigators**

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**Undergraduate &  
Graduate Students**

**Fellowship & Volunteer  
Attorney Opportunities**

handling the defense of tort actions. from commencement through discovery, motions, trial, and disposition. Strong legal research, writing, analysis, negotiation, oral advocacy, and organizational skills are also required. Experience defending or prosecuting sexual assault cases, in a civil or criminal context, is a plus.

Applicants must reside in (or intend to soon become a resident of) New York state and be admitted to practice law in New York state. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

**The salary range for this position is \$83,594 - \$178,463 plus \$2,000 - \$4,000 in location pay.** To learn more about attorney compensation, please visit the following page:

[ag.ny.gov/sites/default/files/assistant\\_attorney\\_general\\_compensation.pdf](https://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf)

As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

**Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.**



## How To Apply

Applications must be submitted online. To apply, please click on the following link: [ASA PA 3807](#)

**To ensure consideration, applications must be received by close of business on September 12, 2025.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Please specify your location preference: New York City, Poughkeepsie, or White Plains.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that

will enhance OAG's ability to better serve the diverse population of this state.

- **Resume**
- **Legal Writing Sample**
- **Reference List**
  - Submit a list of three (3) professional references; supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

**If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information about OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov)**

