

Litigation Associate Attorney

TARRYTOWN, NY

Job Description

Come expand your practice with us! MOODK is a forever firm where you can broaden your professional experience. At Marks, O'Neill you will be mentored in the practice of law with an experienced Partner in a collaborative team environment. MOODK Law has the training and systems capabilities of a large law firm with the personal interaction and interface of a mid-size firm. If you want to gain hands-on experience from day one, plus exposure to different fields of litigation, we want to talk with you.

Founded in 1986, Marks, O'Neill, O'Brien, Doherty & Kelly. P.C. is a dynamic firm on the forefront of insurance defense litigation. Our talented team represents clients in matters involving professional liability, labor and employment, medical malpractice, casualty, construction defect and coverage. With offices in Pennsylvania (Philadelphia and Pittsburgh), New Jersey, Delaware, New York (Manhattan and Westchester County) and Maryland, we offer our clients a regional approach to their litigation needs.

Position Overview:

We are seeking Associates to fill multiple positions for experienced litigators in our Tarrytown, New York office. Strong preference given to those with a background in General Liability or/or Labor and Employment Law. Knowledge of federal and state rules of civil procedures is essential.

We offer a competitive salary commensurate to experience. This is a full-time position with competitive salary, benefit package and flexible work environment. This is a unique opportunity that provides a legal practice where a motivated lawyer is called upon daily to counsel our clients on a variety of legal issues that are as diverse as they are challenging.

General Responsibilities:

- Represent clients in all phases of litigation from initiation to expert discovery in matters involving professional liability or labor and employment.
- Attend court appearances, hearings, depositions and case management conferences.
- Conduct complex legal research and discovery investigations.
- Draft discovery requests and responses, motions, case evaluation summaries, court orders, settlement agreements, affidavits, pleadings, motions, and legal memoranda.
- Review discovery responses, depositions and prepare summaries and litigation update reports.
- Negotiate with opposing counsel to settle claims.
- Communicate closely with clients during the course of litigation to provide legal analysis, status reports and advice.

Qualifications:

- NY litigation experience.
- Must be barred in NY.
- Experience drafting discovery, taking lead on depositions and arguing motions is required.
- Excellent writing and organizational skills, and comfortable working in a fast paced and demanding environment.
- Proficient in Microsoft Office (Word, Excel, Outlook, PowerPoint)
- Proficient in Lexis software

The yearly salary range is between \$90,000 and \$140,000. This position is open to all experience levels. The actual salary offered may be above or below the identified range and will be based on a wide range of factors, including relevant skills, training, experience, including the location where the position is filled.

Benefits:

- 401(k)
- 401(k) matching
- Dental insurance
- Employee assistance program
- Flexible schedule
- Flexible spending account
- Health insurance
- Life insurance
- Paid time off
- Referral program
- Vision insurance

Marks, O'Neill, O'Brien, Doherty & Kelly provides equal employment opportunities (EEO) to all employees and applicants for employment without regard to race, color, religion, sex, national origin, age, disability or any other protected characteristic. In addition to federal law requirements, our firm complies with applicable state and local laws governing nondiscrimination in employment in every location where we have offices.

Email Resumes to mkaplan@moodklaw.com