

WBASNY LEGISLATIVE COMMITTEE

Submission Checklist

Due no later than 14 days prior to WBASNY Board Meetings

- Legislation Being Considered: (Bill Number and Title)

- Do you recommend or request that the committee hears from outside speakers? Please provide as much information as possible, including whether that speaker is considered objective concerning the legislation, an opponent, or proponent of the legislation.

- Are you requesting joint discussion with any other committee? If so, which committee(s)?

- Has this legislation been reviewed at any committee meeting in the past year? If yes, when? (This enables review of those minutes to ensure continuity and prevents discussion of the same issues again)

- Additional Comments/Strategy (memo, letter to specific person, private conversation with legislator, etc.):

Please Email (1) Completed Submission Checklist; (2) Copy of legislation and any supporting documents; and (3) Proposed Memorandum to:

Kelly Damm at keldamm@msn.com