

Notice of Job Opening



Supervising Attorney, Bronx Legal Services (1)

Bronx Legal Services seeks an experienced housing attorney to join the supervisory team for our eviction prevention and housing practice, while supporting the expansion of our anti-displacement advocacy which focuses on supporting New York City communities facing rapid gentrification. Bronx Legal Services is the largest provider of free civil legal services in the borough, and is part of Legal Services NYC's network of local programs throughout New York City. Bronx Legal Services' mission is to advance society's promise to the most vulnerable members that they are entitled to equal access to our legal system.

We are looking for a candidate who is excited to work in a fast-paced environment and to use creative strategies in the pursuit of justice. Responsibilities include directly supervising the practice of several housing staff attorneys and for representing clients in the full range of housing matters handled by the unit. The supervising attorneys will work closely with the Housing Unit Director and co-supervisors to shape the direction of the Housing Unit, develop and strengthen relationships with partner community organizations, handle administrative and grant responsibilities and identify systemic housing-related trends that could be affected by strategic litigation. The supervising attorney will oversee a committed team of attorneys and staff representing low-income and elderly Bronx residents and will be expected to work closely with tenant organizers, tenant associations and community partners to identify and address housing needs. They will be expected to oversee and conduct weekday, evening, and weekend outreach and off-site intake with our partners.

The supervising attorney will support the work of attorneys and staff, and the day-to-day functioning of the housing unit. The supervisor must be able to juggle a fast-paced practice and support litigation and advocacy on a range of issues, coordinate building-wide and community-based litigation, and organize community education outreach and related initiatives. Candidates are expected to supervise regular appearances in civil, supreme, and federal court and administrative proceedings, review draft pleadings, motions, and court submissions, and support the filing of affirmative cases on behalf of tenants and tenant groups.

Additionally, the ideal candidate displays a demonstrated passion for social justice and commitment to working with low-income communities and communities of color; excellent analytical and writing skills; experience with housing issues and advocacy; and enthusiasm for partnering with community-based advocates and organizations. An ability to speak a second language (primarily Spanish) is preferred.

Salary is commensurate with experience. Benefits include excellent health and dental insurance, an employer contribution to a pre-tax 403(b) pension plan, and generous leave time.

To apply for the position send a cover letter, resume, names of three references, and two recent writing samples via e-mail to:

Sandra Sanchez

ssanchez@lsnyc.org

The e-mail should include "Housing Supervising Attorney Position" in the subject line. Only candidates selected for interviews will be contacted. No telephone calls.

Bronx Legal Services is an equal opportunity and affirmative action employer. People of color, women, people with disabilities, gay, lesbian, and transgender people are all welcome and encouraged to apply.

Job #118_2017¹; Reposted: 8/10/18

¹ Backfill (Job #s 113-118; posted 12/21/17)