

# Legal Recruitment Bureau

**Division of Criminal Justice  
Medicaid Fraud Control Unit - New York City  
Special Assistant Attorney General  
Reference No. MFC\_NYC\_SAAG/CIV\_3176**

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The New York State Office of the Attorney General's [Medicaid Fraud Control Unit's](#) Civil Enforcement Division, based primarily in New York City, is seeking experienced litigators to direct complex civil fraud investigations in the healthcare industry, utilizing the New York State False Claims Act, Social Services Law §145-b, and the Executive Law, and to handle asset forfeiture actions and other matters involving civil remedies. Many of our actions involve coordination with other state and federal anti-fraud agencies resulting in large-scale recoveries. Applicants for civil litigation positions should have substantial experience conducting pre-filing investigations and discovery, and outstanding legal research and writing abilities. Trial experience is not required, but is a plus. The Civil Enforcement Division will consider applications from attorneys with prosecutorial experience seeking to expand their range of skills.

Candidates for the position of Special Assistant Attorney General must possess excellent analytical, communication, and organizational skills, a minimum of four (4) years of practice experience. Candidates should also demonstrate: (1) the ability to articulate accurately and precisely the critical issues in a case; (2) strong research and interpersonal skills; (3) good judgment; (4) the ability to work independently and to work productively as a team member; and (5) the ability to work in a supportive and professional manner with professional staff and support staff.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to the New York State bar. In addition, the Public Officers Law requires that attorneys in the OAG be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

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## How To Apply

**Applications are being received online.** To apply, please click on this link: [MFC NYC SAAG/CIV 3176](#); applicants will be taken to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment);
- [Resume](#);
- Unofficial college [transcript](#);
- [Writing Sample](#); and
- List of three (3) professional or academic [references](#) with contact information and email addresses.

**Please note: Failure to submit a complete application will delay the consideration of your application.**

**If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

**For more information about the OAG, please visit our website: [www.ag.ny.gov](http://www.ag.ny.gov)**