



## Notice of Immediate Job Opening

### Deputy Director, Housing Unit

Bronx Legal Services seeks an experienced housing attorney to join the management team for our eviction prevention and housing practice. Bronx Legal Services is the largest provider of free civil legal services in the borough, and is part of Legal Services NYC's network of local programs throughout New York City. Bronx Legal Services' mission is to advance society's promise to the most vulnerable members that they are entitled to equal access to our legal system.

Bronx Legal Services' Housing Unit represents low-income Bronx residents in Bronx Housing Court, administrative proceedings, and in affirmative cases challenging agencies and actors who threaten Bronx residents' ability to obtain and retain affordable housing. We also collaborate with local community-based organizations to provide housing rights trainings to other advocates, tenant associations, community members, and community groups.

The Deputy Director will be working as part of our Universal Access to Counsel in Housing Court initiative, which is working to implement the NYC law mandating universal access to legal counsel in eviction proceedings. The Deputy Director will supervise the practice of several housing staff attorneys, and will work closely with the Housing Unit Director to shape the direction and manage the operations of the Housing Unit; develop and strengthen relationships with partner community organizations; handle administrative and grant responsibilities and identify systemic housing-related trends that could be affected by strategic litigation.

The successful candidate should have

- Minimum 5 years housing litigation experience
- Demonstrated expertise in local, state and federal housing law and policy, housing court practice, housing programs and subsidies, and public benefits
- Excellent legal writing, litigation and advocacy skills
- Strong interpersonal, teaching/training and organizational skills
- Prior supervisory experience, experience working with community-based organizations, and proficiency in Spanish or another language commonly spoken in the communities we serve is strongly preferred



To apply for the position send a cover letter, resume, names of three references, and two recent writing samples via e-mail to:

Sandra Sanchez  
ssanchez@lsnyc.org

The e-mail should include "Bronx Housing Deputy Director Position" in the subject line.

Only candidates selected for interviews will be contacted. No telephone calls.

Bronx Legal Services is an equal opportunity and affirmative action employer. People of color, women, people with disabilities, gay, lesbian, and transgender people are all welcome and encouraged to apply.

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