

Legal Recruitment Bureau

**Division of State Counsel
Litigation Bureau
Court Administration and Regulatory Enforcement Section
Assistant Attorney General – New York City
Reference No. LIT_AAG/CARE_NYC_3211**

The Court Administration and Regulatory Enforcement (CARE) Section of the [Litigation Bureau](#) in the New York State Office of the Attorney General (OAG) is seeking an experienced litigator to serve in the New York City office.

The Litigation Bureau represents the State of New York and its agencies and officers in federal and state courts in civil actions and proceedings involving civil rights, education, social services, public employment, public health, law enforcement, corrections, state finance, insurance, taxation, and other litigation matters arising out of state legislation, regulations, and operations.

Attorneys assigned to the Court Administration and Regulatory Enforcement Section primarily represent and defend the Office of Court Administration and its related entities, Department of Financial Services, Department of Civil Service, Department of Labor, Division of Housing and Community Renewal, Division of Human Rights, and Office of Parks, Recreation and Historic Preservation. The Section's attorneys handle a wide variety of federal and state court actions involving, among other things, constitutional, civil rights, labor and employment, fair housing, banking and state finance, state regulation, and administrative law issues. The Section's cases are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and have significant policy and financial implications for the State. The Section offers a diverse and stimulating litigation practice, with attorneys handling all phases of litigation from inception through trial and having frequent opportunities to appear in court.

A **minimum of five (5) years** of federal and/or state court civil litigation experience is required. Prior complex litigation and trial experience are preferred. Superior research, writing, oral advocacy, analytic, and organizational skills are also required.

Applicants must reside in (or intend to soon become a resident of) New York State, and be admitted to practice law in New York State. Admission to the United States District Courts for the Southern and Eastern Districts of New York is preferred. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

OAG employees serve more than 19.85 million state residents through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State.

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How To Apply

Applications are being received online. To apply, please click on this link: [LIT AAG/CARE NYC 3211](#); applicants will be taken to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (addressed to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment Bureau);
- [Resume](#);
- List of three (3) [references](#) with contact information, including email addresses;
- [Transcript](#) (unofficial is acceptable); and
- [Writing Sample](#) (a trial court level memorandum of law is preferred).

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov