

Legal Recruitment Bureau

**Division of Regional Affairs
Consumer Frauds Bureau - Buffalo
Paid Law Student Intern
Reference No. BUF_PLS_CF/MED_2019-20**

The New York State Office of the Attorney General (OAG) is seeking a talented law student to fill a paid position in the Buffalo Consumer Fraud and Protection Bureau. In addition to its other activities, the Buffalo Regional Office's Consumer Frauds and Protection Unit prosecutes businesses and individuals engaged in fraudulent, misleading, deceptive or illegal trade practices, and mediates thousands of complaints each year from individual consumers. A large percentage of these complaints are resolved satisfactorily through an informal mediation process, and many that are not resolved are then handled through litigation; the law intern is an integral part of this litigation process. The intern is to work a minimum of 15 hours per week for this internship for the entire semester; *continuation of the internship until graduation is possible but not guaranteed*. Reappointment for additional semesters is possible but neither automatic nor guaranteed.

The Law Student Intern will directly assist the Assistant Attorney General for the Consumer Fraud and Protection Bureau. The intern is exposed to the Office's procedures and philosophy and deals directly with the staff attorney in assisting with all phases of their work including, but not limited to legal research; drafting of briefs, memos and pleadings; document review; responding to discovery requests; preparing for depositions and trials; and performing some clerical work.

How To Apply

Applications are being received online. To apply, please click on this link: [BUF PLS CF/MED 2019-20](#); applicants will be taken to the online application page for this position.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment);
- [Resume](#);
- **Unofficial Law School [transcript](#)**;
- [Writing Sample](#); and
- **List of three (3) professional or academic [references](#) with contact information and email addresses.**

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: www.ag.ny.gov