

Legal Recruitment Bureau

**Division of Social Justice
Real Estate Finance Bureau
Bureau Chief – New York City
Reference No. REF_NYC_BC_3220**

The New York State Office of the Attorney General (OAG) is seeking an experienced real estate attorney to lead its premier [Real Estate Finance Bureau](#) located in New York City. The Real Estate Finance Bureau regulates the offer and sale of real estate securities including cooperative interests in realty (cooperatives, condominiums, timeshares, homeowners associations, and senior communities) and syndications under New York's blue sky law, known as the Martin Act. The Bureau uses its statutory and regulatory authority to mandate adequate disclosure to investors of real estate securities, as well as protect purchasers and tenants affected by co-op and condominium development. The Bureau also uses the Martin Act and the New York Executive Law to investigate complaints such as misuse of purchaser down payments, failure to complete construction, and the violation of tenants' rights in cooperative and condominium conversions.

The Bureau Chief will supervise section chiefs, attorneys and support staff in the review and enforcement sections of the Bureau. The Bureau Chief will also advise and oversee the Record Room and Freedom of Information Unit, and coordinate with outside government agencies such as the New York City Department of Housing Preservation and Development.

Strong preference will be given to applicants with **8 years of experience** with at least 4 years of experience in real estate law, real estate securities, real estate policy and/or other relevant government employment. The applicant should have a demonstrated knowledge of real estate securities and real estate policy, strong supervisory experience, excellent writing skills, and demonstrated commitment to public service.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States.

OAG employees serve more than 19.85 million state residents through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State.

How To Apply

Applications are being received via email. To apply, please submit your complete application to recruitment@ag.ny.gov. Applicants must indicate the position and **Reference No. REF_NYC_BC_3220** in their cover letter and email subject line. Applicants must be prepared to submit a complete application consisting of the following:

- **[Cover Letter](#)** (*You may address to Sandra Jefferson Grannum, Esq., Bureau Chief, Legal Recruitment*);
- **[Resume](#)**;
- **[Writing Sample](#)**;
- **List of three (3) [references](#) with contact information and email addresses.**

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Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions regarding a position with the OAG and the application process, please contact the Legal Recruitment Bureau via email at recruitment@ag.ny.gov or phone at 212-416-8080

For more information about the OAG, please visit our website: www.ag.ny.gov