

We are pleased to announce two Section Chief opportunities with the Litigation Bureau. The application deadline for both positions is August 20, 2019. Please scroll down to view the details.

**Division of State Counsel
Litigation Bureau – New York City
Section Chief – Commercial and Transportation Agencies Section (Section B)
Reference No. LIT_NYC_SC/CTA_3240**

The application deadline is Tuesday, August 20, 2019.

The New York State Office of the Attorney General (OAG) is seeking an experienced litigator and manager to serve as **Section Chief** of the Commercial and Transportation Agencies Section (Section B), in the New York City Litigation Bureau.

The Commercial and Transportation Agencies Section (Section B) principally represents, among other state agencies, the Department of Financial Services, Department of Motor Vehicles, Department of State, Department of Taxation and Finance, State Gaming Commission, State Insurance Fund, State Liquor Authority, and Thruway Authority. The Section's attorneys defend these agencies in a wide variety of state and federal court actions involving, among other things, constitutional, civil rights, labor and employment, state regulation, and administrative law issues. Additionally, designated attorneys in the Section represent the interests of the State of New York as a creditor or regulator in litigated and non-litigated bankruptcy matters. The Section's cases are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and have significant policy and financial implications for the State. The Section offers a diverse and stimulating litigation practice, with attorneys handling all phases of litigation from inception through trial and having frequent opportunities to appear in court. The Section Chief will report to a Deputy Bureau Chief and work closely with the Bureau Chief.

The Section Chief's duties and responsibilities will include but not be limited to the following:

- Managing the Section's extensive federal and state court litigation docket;
- Supervising approximately eight (8) attorneys and two (2) support staff members;
- Serving as lead attorney on, or otherwise closely overseeing, the Section's cases;
- Supervising or serving as lead attorney or second seat in hearings and trials;
- Reviewing and assigning incoming litigation matters, including emergency applications for judicial relief;
- Drafting and/or editing pleadings, briefs and other motion papers;
- Evaluating proposed settlements; and
- Regularly providing advice, training, and support to the Section's attorneys and support staff.

Suitable candidates must possess the following qualifications:

- At least **eight (8) years** of civil litigation experience in federal and New York state courts, including some trial and/or complex litigation experience;
- Superb legal analysis, legal writing and editing, and oral advocacy skills;
- Outstanding organizational, interpersonal communication, problem solving, and teamwork skills; and
- Excellent technological skills, including knowledge of and experience with various computer software programs and case management and electronic discovery platforms.

- Prior experience supervising and/or mentoring attorneys and support staff is preferred.

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**Division of State Counsel
Litigation Bureau – New York City
Section Chief – Mental Health Agencies Section (Section C)
Reference No. LIT_NYC_SC/MHA_3241**

The application deadline is Tuesday, August 20, 2019.

The New York State Office of the Attorney General (OAG) is seeking an experienced litigator and manager to serve as **Section Chief** of the Mental Health Agencies Section (Section C), in the New York City Litigation Bureau.

The Mental Health Agencies Section (Section C) principally represents, among other state agencies, the Office of Mental Health, Office for People with Developmental Disabilities, Office of Alcoholism and Substance Abuse Services, and Justice Center for the Protection of People with Special Needs. The Section's attorneys defend these agencies in a wide variety of state and federal court actions involving, among other things, constitutional, civil rights, labor and employment, state regulation, and administrative law issues. The Section regularly handles class action and complex civil rights litigation challenging important policies, practices, and programs concerning the care and treatment of individuals with mental illnesses, developmental disabilities, and addictions to substances. In addition, the Section's attorneys represent the Office of Mental Health in involuntary commitment proceedings under the Mental Hygiene Law, as well as retention hearings under the Criminal Procedure Law. The Section's cases are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and have significant policy and financial implications for the State. The Section offers a diverse and stimulating litigation practice, with attorneys handling all phases of litigation from inception through trial and having frequent opportunities to appear in court. The Section Chief will report to a Deputy Bureau Chief and work closely with the Bureau Chief.

The Section Chief's duties and responsibilities will include but not be limited to the following:

- Managing the Section's extensive federal and state court litigation docket;
- Supervising approximately eleven (11) attorneys and three (3) support staff members;
- Serving as lead attorney on, or otherwise closely overseeing, the Section's cases;
- Supervising or serving as lead attorney or second seat in hearings and trials;
- Reviewing and assigning incoming litigation matters, including emergency applications for judicial relief;
- Drafting and/or editing pleadings, briefs and other motion papers;
- Evaluating proposed settlements; and
- Regularly providing advice, training, and support to the Section's attorneys and support staff.

Suitable candidates must possess the following qualifications:

- At least **eight (8) years** of civil litigation experience in federal and New York state courts, including some trial and/or complex litigation experience;
- Superb legal analysis, legal writing and editing, and oral advocacy skills;
- Outstanding organizational, interpersonal communication, problem solving, and teamwork skills; and

- Excellent technological skills, including knowledge of and experience with various computer software programs and case management and electronic discovery platforms.
- Prior experience supervising and/or mentoring attorneys and support staff is preferred.

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