

POSITION ANNOUNCEMENT:

LEGAL SERVICES SUPERVISING ATTORNEY (ELMIRA, NY)

October 23, 2019

The Elmira office of Legal Assistance of Western New York, Inc. ® has an immediate opening for a Supervising Attorney to provide leadership and supervision in the delivery of comprehensive legal services to eligible clients. In addition to supervising other designated staff members, duties include providing direct services across the full range of general practice matters handled by the program at the Administrative, Trial Court and Appellate levels. Representation of eligible clients is expected in various civil areas including: Domestic Violence, Landlord/Tenant, Public Housing, Foreclosure, Public Benefits, Family Law, Consumer Issues and other matters within program priorities.

Program: Legal Assistance of Western New York, Inc. is a not-for-profit law firm which provides civil legal services to low-income clients in a fourteen county area of western New York including the Finger Lakes and Southern Tier region. The Elmira office directly serves the residents of Chemung and Schuyler Counties.

Requirements: Admission to the New York State Bar and three or more years of legal experience is required. Experience with the courts and agencies in Schuyler and Chemung Counties and with domestic violence issues is preferred. Applicants must have excellent legal advocacy and writing skills and be able to communicate effectively with people from diverse backgrounds and cultures. In addition, applicants should demonstrate a strong commitment to helping low income and disadvantaged people.

Salary: Salary is dependent on experience and based on a pay scale with annual increments. The entry level salary for a Supervising Attorney is \$58,500 increasing to \$68,400 for an attorney with ten years of experience. LawNY, Inc.® provides an excellent health and benefit package as well as generous leave provisions.

Procedure: Applicants should submit a cover letter describing their interest and qualifications, resume, legal writing sample and (3) references to the attention of Thomas Dubel, Deputy Director. Please send your application materials via email to: lawnyapplications@lawny.org by November 15, 2019 in order to ensure full consideration. Applications will be accepted beyond that date until the position is filled.

Legal Assistance of Western New York, Inc.®(LawNY®) is an equal opportunity employer. LawNY® encourages applications from diverse candidates. LawNY® welcomes applications regardless of race, color, religion, sex, gender identity, sexual orientation, pregnancy, national origin, age, disability, genetic information or any other consideration protected by law. This position is considered Exempt pursuant to the Fair Labor Standards Act.