



Legal Recruitment

Paid, Part-Time Law Student Internships Spring 2020 Statewide Opportunities

The New York State Office of the Attorney General ("OAG") has paid, part-time internships available for the spring semester 2020 in specific Bureaus and Regional Offices for rising second and third year law students and rising third or fourth year evening law students who demonstrate an interest in pursuing a legal career in public service, government and/or law enforcement.

The OAG is seeking hardworking and talented interns who have excellent legal research and writing skills; fluency in other languages (e.g., Spanish, Mandarin, Russian, Korean, etc.) in addition to English is a plus, but not required. Applicants are encouraged to learn more about the OAG prior to submitting their application by reviewing the information regarding the Bureaus, Regional Offices and the press releases on Office's [public website](#).

Internship Experience

- Selected law students will assist attorneys in all phases of their work including, but not limited to legal research; drafting of briefs, memos and pleadings; document review; responding to discovery requests; preparing for depositions and trials; and performing some clerical work.
- Law students hired for the internship will benefit from a hands-on learning experience and an exciting and dynamic professional environment where staff are working on innovative and impactful cases.
- A key objective will be for law students to finish the internship with a professional writing sample.

Program Details



OAG Employment Opportunities

Please click one of the buttons below to view the jobs that are available for the indicated position type.

Attorneys

Investigators

**Other Professional &
Legal Support Positions**

Law Students

**Undergraduate &
Graduate Students**

- For the Spring 2020, law students will be hired to work as legal aides at the hourly rate of \$17.39;
- Applicants must be available to 15 hours per week during regular business hours for 10-12 weeks;
- Applicants must be eligible to be employed in the U.S.;
- NYS residency is not required;
- At the time of hire, selected applicants must be able to demonstrate that they are full-time day or evening law students and are in good academic standing as defined by their law school; and
- Applications from first year law students or first or second year evening students will not be considered.

Fellowship & Volunteer Attorney Opportunities

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.



How To Apply

The following bureaus/office have paid, part-time opportunities available for eligible law students. Please click the reference codes listed below to apply.

Opportunities in Albany & Regional Offices

Claims	Albany	CLA ALB PLS SPR 2020
Litigation	Albany	LIT ALB PLS SPR 2020
Sex Offender Management	Albany	SOMB ALB PLS SPR 2020
Buffalo Regional Office	Buffalo	BUF PLS SPR 2020
Sex Offender Management	Buffalo	SOMB BUF PLS SPR 2020
Medicaid Fraud Control	Hauppauge	MFCU HAU PLS SPR 2020
Nassau Regional Office	Mineola	NAS PLS SPR 2020
Poughkeepsie Regional Office	Poughkeepsie	POU PLS SPR 2020
Sex Offender Management	Syracuse	SOMB SYR PLS SPR 2020

[Syracuse Regional Office](#) Syracuse [SYR_PLS_SPR_2020](#)

[Westchester Regional Office](#) White Plains [WES_PLS_SPR_2020](#)

Opportunities in New York City

[Brooklyn Regional Office](#) Brooklyn [BRK_PLS_SPR_2020](#)

[Charities](#) New York City [CHA_NYC_PLS_SPR_2020](#)

[Claims](#) New York City [CLA_NYC_PLS_SPR_2020](#)

[Consumer Frauds](#) New York City [CFP_NYC_PLS_SPR_2020](#)

[Investor Protection](#) New York City [IPB_NYC_PLS_SPR_2020](#)

[Litigation](#) New York City [LIT_NYC_PLS_SPR_2020](#)

[Public Integrity](#) New York City [PIB_NYC_PLS_SPR_2020](#)

[Special Investigations & Prosecutions](#) New York City [SIPU_NYC_PLS_SPR_2020](#)

The following section provides detailed information about the application process and application requirements. Please review the complete list of instructions prior to preparing and submitting your application materials online.

- Applications are being received online. To apply, please click on the reference number for the bureau or regional office of interest to you in the table listed above; applicants will be taken to the online application page for that particular extern position.
- Applications are submitted separately for each bureau/regional office, and an applicant's candidacy for each application is determined separately by each bureau/regional office.
- **The following documents are required for each application that is submitted:** *(Click on the document name to learn more)*
 - **Cover Letter**
 - Please address to Legal

- Recruitment.
 - If applying to multiple bureaus/regional offices, we recommend that you submit the same cover letter for **each application**, ranking those bureaus/regional offices in order of your preference
 - Please indicate your availability and preferred work schedule.
- **Resume**
- **List of three (3) references.**
 - Only submit professional (i.e., supervisor or professor) references.
 - Indicate your professional relationship to each reference.
 - Include contact information and email addresses for each reference.
- **Transcript**
 - An unofficial transcript is acceptable.
- **Writing Sample**
 - *Submit any piece of legal writing that demonstrates your ability to analyze legal issues in a clear and concise manner, as well as your advocacy and grammatical skills. For example, an advisory opinion, memorandum of law in support of a motion, or appellate brief would be acceptable.*
- **Failure to submit a complete application will delay the consideration of your candidacy.**
- Please allow at least three (3) business weeks for your application to be processed and reviewed by the hiring bureau/regional office. After three (3) weeks, to request a status update, [please click here](#).

If you have questions about a position with the OAG, the application process or need assistance with submitting your application, please contact the Legal Recruitment via email at recruitment@ag.ny.gov.





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