



361 South Main Street

Geneva, NY 14456

Tel: (315) 781-1465

Toll-Free Clients Only: (866) 781-5235

Fax: (315) 781-2565

www.lawny.org

October 16, 2019

**POSITION ANNOUNCEMENT
LEGAL SERVICES STAFF ATTORNEY POSITION IN GENEVA, NY**

Position Summary

The Geneva office of (LawNY[®]) has an immediate opening for an enthusiastic staff attorney to join our housing team. This position provides an exciting opportunity to advocate on a variety of poverty law-related issues, including landlord/tenant, fair housing, low-income homeowner issues, federal and state housing programs, code enforcement, mobile homes, redevelopment and land use, homelessness, TANF/Safety Net, SNAP, consumer issues, and the intersection of all these issues with racial justice. The ideal candidate will demonstrate an understanding of at least one of these areas of anti-poverty law through personal or professional experience.

The attorney hired for this position should be prepared to work in a variety of legal settings, including but not limited to litigation in various levels of New York state and federal courts, appellate practice, mediations and negotiations, transactional work and administrative law hearings. Working with other LawNY[®] staff members and the community, the attorney will help develop strategies, including affirmative litigation, to address individual and systemic problems that adversely impact low-income and marginalized persons.

Program

Legal Assistance of Western New York, Inc.[®] (LawNY[®]) is a not-for-profit law firm which works to eliminate barriers to justice by providing civil legal services to low-income clients in a fourteen-county region in the Finger Lakes and western New York State. The Geneva office serves five of those fourteen counties (Livingston, Ontario, Seneca, Wayne and Yates) and provides representation primarily in the areas of housing, family law, government benefits, elder law, civil rights and consumer law. We work to achieve individual and systemic change through litigation, administrative advocacy, and partnership with community organizations. Our 30 member Geneva staff includes attorneys, paralegals, and a legal support team who work closely across areas of specialization to bring a holistic approach to addressing law-related issues affecting our clients and communities.

Required Qualifications:

- Admission to New York State bar, ability to waive in, or ability to practice under LawNY's practice order as a law school graduate who has taken the bar exam pending passage
- A strong commitment to helping low-income and marginalized persons overcome institutional barriers to access housing and income supports and a passion for addressing systemic injustices

- Experience working with or coming from traditionally marginalized communities
- Excellent written, oral communication, research, and organizational skills
- Thorough, creative, and strategic approach to tasks
- Ability to establish and maintain collaborative working relationships with colleagues, community organizations and government agencies
- Ability to work effectively both collaboratively and independently
- Dedication to working in and sustaining an environment that enables staff and clients to feel empowered, valued, respected, and safe
- Highest ethical standards

Preferred Qualifications:

- Relevant legal experience and/or familiarity with many of our areas of practice
- Fluency in Spanish

Start Date

December 2019

Compensation

Salary is competitive and based on a formal salary scale dependent on years of relevant experience. For example, the entry level annual salary for a newly admitted attorney with no practice experience is \$50,000 and increases to \$57,500 for an attorney with five years of experience.

LawNY® provides an excellent benefits package including health, dental and vision insurance, generous leave provisions, retirement plan, paid parental leave, disability coverage, a flexible and accommodating work schedule, and numerous opportunities for professional development and other benefits.

To Apply

Applicants should submit 1) a cover letter describing qualifications, 2) resume, and 3) the name and contact of three references by **October 30, 2019** to ensure full consideration. Applications will be accepted beyond that date until the position is filled. Applications should be sent by email to Managing Attorney Kate Woods at: lawnyapplications@lawny.org.

Legal Assistance of Western New York, Inc.® (LawNY®) is proud to be an equal opportunity employer. LawNY® encourages applications from diverse candidates. LawNY® welcomes applications regardless of race, color, religion, sex, gender identity, sexual orientation, pregnancy, national origin, age, disability, genetic information or any other consideration protected by law. This position is considered exempt pursuant to the Fair Labor Standards Act.