



**New York City**



**JOB TITLE:** Contract Attorney

**LOCATION:** New York City

## **THE ROLE**

The New York office is currently seeking Contract Attorney's with 1-2 years of business immigration experience with exceptional writing skills to provide support to one of its legal teams for a period of at least 90 days or longer. Our exclusive focus on immigration means you will practice in an exciting, ever-changing and challenging environment with people who are passionate about immigration.

## **RESPONSIBILITIES**

- Assess eligibility of corporate foreign national employees for nonimmigrant and immigrant visa status in the United States.
- Work with client global mobility personnel and the office of general counsel to prepare petitions and applications for submission to United States Citizenship and Immigration Services (USCIS) and the Department of Labor (DOL) for nonimmigrant and immigrant status for foreign national employees.
- Support clients in immigration program management and compliance
- Supervise the work of paralegal staff in recordkeeping and document preparation
- Other duties as required

## **QUALIFICATIONS & EXPERIENCE**

- Candidates with 1-2 years of business immigration experience required
- RFE Response, PERM, H1-B experience a plus
- U.S. JD required
- Member of State Bar (NY preferred)

## **ABOUT US**

Fragomen is the leading firm dedicated exclusively to immigration services worldwide. Our more than 50 offices and over 3,750 employees are strategically located in key commercial centers throughout the Americas, Europe, Asia Pacific, the Middle East and Africa. This expansive reach allows us to provide services in more than 170 countries.

