



Legal Recruitment

**Division of Social Justice
Housing Protection Unit - New York City
Assistant Attorney General
Reference No. HPU_NYC_AAG_3373**

Application Deadline is July 30, 2021

The New York State Office of the Attorney General (OAG) seeks a dedicated attorney with litigation experience to serve in the Housing Protection Unit (HPU). HPU is charged with addressing complaints of tenant harassment, preserving New York State's affordable housing stock and stopping fraud in the real estate industry. Some recent investigations by the OAG include: harassment of tenants, fraudulent submissions to lenders by landlords, lender malfeasance, violation of New York City buyout law, fraudulent schemes to deregulate rent stabilized apartments through fake Individual Apartment Improvements, violations of discrimination laws, and false filings with New York City Housing Court.

Duties will include, but are not limited to the following:

- Investigating complaints from New York State residents around tenant harassment and fraud in real estate.
- Developing facts, taking testimony of witnesses, drafting complaints or petitions, litigating cases in various courts and engaging in settlement negotiations.
- Developing ties with community groups and advocates in order to better understand the issues facing New York residents.
- Creating education materials for tenants and engaging in developing policy, including drafting white papers.

Qualifications:

- **At least two (2) years of post-graduation legal experience;**
- Excellent analytical, writing and communication skills;
- Strong organization skills and the ability to handle a diverse, fast paced, and high-volume case load that includes document review, investigations, affirmative litigation and settlement negotiations;
- Highly motivated with a demonstrated ability to jump-start investigations and litigation by identifying issues and creating case strategies that lead to either the settlement or prosecution of claims;
- An understanding of New York State tenant and rent laws, affordable housing programs or other relevant real estate experience is preferred; and
- Strong ties to the communities we protect is also preferred.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

OAG employees serve more than 19 million state residents through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State.

How To Apply

Applications are being received online. To apply, please click on the following link:
[HPU NYC AAG 3373](#)

To ensure consideration, applications must be received by close of business on July 30, 2021.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#) (You may address to Legal Recruitment)
- [Resume](#)
- List of three (3) [references](#) with contact information and email addresses
- Most recent [transcript](#) (if less than 5-years postgraduate, unofficial is acceptable)
- [Writing Sample](#)

Please note: Failure to submit a complete application will delay the consideration of your application.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: ag.ny.gov