

# Trust & Estates Associate Attorney

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## Job description

The ideal candidate will manage litigation cases and resolve legal disputes on behalf of clients by developing agreements, negotiating contacts, setting claims and advocating for clients in court. This individual will build client relationships and provide an excellent customer experience for clients.

4+ years of experience in Trust & Estates Law

### Responsibilities

- Provide legal support to clients and assist attorneys
- Maintain client relationships
- Prepare legal reports and documents

### Qualifications

- Must be admitted in New York State
- Strong communication and interpersonal skills
- Strong legal knowledge

Job Type: Full-time

As a full-time employee at Melvin & Melvin we offer generous benefits such as:

- Paid Vacation time
- Paid Holidays
- Paid Sick time
- Health and Dental Insurance
- 401K
- Life Insurance
- Long term and short-term disability

Compensations commensurate with experience

## About Us

Melvin & Melvin, PLLC is a well-established mid-sized law firm in downtown Syracuse with attorneys focusing on various areas of law. Established in 1921, Melvin & Melvin, PLLC has been representing Syracuse for over 100 years. Our office is in the heart of downtown Syracuse near many restaurants and local attractions. As a full-time employee at Melvin & Melvin we offer generous benefits such as:

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