

Legal Recruitment

Division of State Counsel
Litigation Bureau – New York City
Assistant Attorney General
Reference No. LIT_NYC_AAG_3390

Application Deadline is November 12, 2021

The New York State Office of the Attorney General (OAG) is seeking experienced litigators to serve as Assistant Attorneys General in the New York City [Litigation Bureau](#). The Bureau represents and defends the State of New York and its agencies, officials and employees in federal and state courts in civil actions and proceedings involving civil rights, education, social services, public employment, public health, law enforcement, corrections, state finance, insurance, taxation, and other litigation matters arising out of state legislation, regulations, and operations.

The Bureau's cases are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and generally have significant policy and financial implications for the State. The Bureau, the largest within the OAG, offers a diverse and stimulating litigation practice with attorneys handling all phases of litigation from inception through trial and having frequent opportunities to appear in court. **This position provides an excellent opportunity for both experienced and newer attorneys to continue developing their litigation and trial skills.**

The Bureau's attorneys are assigned to Sections within one of three (3) Practice Groups (*please see below for additional details*), which are organized according to specific client agency groupings. Across the Practice Groups, the Bureau's attorneys are generalists who handle a wide variety of cases and substantive issues including constitutional challenges to statutes enforced or regulations promulgated by their client agencies; labor and employment litigation emanating from their client agencies' role as employers; challenges to administrative decisions and determinations made by their client agencies under state law; and civil rights litigation, such as First Amendment retaliation, Fourth Amendment excessive force or Fourteenth Amendment due process claims, generated from their client agencies' core functions.

The **Administrative and Regulatory Services Practice Group** is comprised of three (3) Sections which principally represent and defend: (1) the State's commercial and transportation agencies including, among others, the Department of Financial Services, Department of Taxation and Finance, Department of State, and Department of Motor Vehicles; (2) the State's judicial, environmental



OAG Employment Opportunities

Please click one of the buttons below to view the jobs that are available for the indicated position type.

Attorneys

Investigators

**Other Professional &
Legal Support Positions**

Law Students

**Undergraduate &
Graduate Students**

**Fellowship & Volunteer
Attorney Opportunities**

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.

and labor agencies including, among others, the Office of Court Administration, Board of Law Examiners, Office of Parks, Recreation and Historic Preservation, Department of Labor, Division of Human Rights, and Workers Compensation Board; and (3) the State's educational agencies including, among others, the State Education Department, City University of New York, State University of New York, and Higher Education Services Corporation.



The **Health and Human Services Practice Group** is comprised of three (3) Sections which principally represent and defend: (1) the State's public health agencies including, among others, the Department of Health, Office of the Medicaid Inspector General, and Office of Professional Medical Conduct; (2) the State's mental health agencies including, among others, the Office of Mental Health, Office for People with Developmental Disabilities, and Office of Alcoholism and Substance Abuse Services; and (3) the State's social service agencies including, among others, the Office of Temporary and Disability Assistance, Department of Health, and Office of Children and Family Services.

The **Law Enforcement Practice Group** is comprised of two (2) Sections which both principally represent and defend the State's public safety agencies including, among others, the Department of Corrections and Community Supervision, Division of State Police, Division of Criminal Justice Services, Division of Homeland Security and Emergency Services, and Office of Victim Services.

Suitable candidates must possess the following minimum qualifications:

- At least **three (3) years of post-graduate civil litigation experience** in federal and New York state courts;
- Excellent legal analysis, legal writing and editing, and oral advocacy skills;
- Strong organizational, interpersonal communication, problem solving, and teamwork skills;
- Comfort with and proficiency using technology to complete legal work, including knowledge of and experience with various computer software programs and case management and electronic discovery platforms; and
- Prior complex litigation and trial experience are preferred, but not required.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

OAG employees serve more than 20 million state residents through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. As an employee

of the OAG, you will join a team of dedicated individuals who work to serve the people of our State.

Per Office of the Attorney General policy, confirmation of full vaccination status is a condition of employment for this position. If you are not fully vaccinated, you will be required to provide negative COVID-19 test results at a frequency determined by the agency. The agency will consider religious and reasonable accommodations. For more information, please contact recruitment@ag.ny.gov.

How To Apply

Applications are being received online. To apply, please click on the following link: [LIT NYC AAG 3390](#)

To ensure consideration, applications must be received by close of business on November 12, 2021.

Applicants must be prepared to submit a complete application consisting of the following:

- [Cover Letter](#)
 - You may address to Legal Recruitment.
 - Indicate why are interested in this position and what makes you the best candidate.
- [Resume](#)
- **Law school [transcript](#), if less than five (5) years post-graduate** (*unofficial is acceptable*)
- [Writing Sample](#)
 - A trial court memorandum of law is preferred.
- **List of three (3) [references](#)**
 - Only submit professional references, supervisory references are preferred.
 - Indicate the nature and duration of your relationship to each reference.
 - Include contact information and email addresses for each reference.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: ag.ny.gov