

## Legal Recruitment

Division of Regional Affairs Watertown Regional Office Assistant Attorney General Reference No. WTN\_AAG\_3388

## Application Deadline is October 6, 2021

The New York State Office of the Attorney General (OAG) is seeking an experienced attorney to serve in the Watertown Regional Office. The Regional Office represents the State and its agencies and officers in a wide range of state court litigation and transactional matters, as well as handles consumer, charities and social and economic justice matters. The Regional Office is comprised of three attorneys, one investigator, and two support staff who regularly collaborate with OAG staff in other office locations on matters and initiatives.

Applicants must have a minimum of three (3) years of post-graduation civil law experience. Applicants must be capable of handling all phases of an investigation and case development, from commencement through resolution, and must have superior writing, analytical, organizational, negotiation and supervisory skills.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

OAG employees serve more than 20 million state residents through a wide variety of occupations. We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State.



## OAG Employment Opportunities

Please click one of the buttons below to view the jobs that are available for the indicated position type.

**Attorneys** 

**Investigators** 

Other Professional & Legal Support Positions

**Law Students** 

Undergraduate & Graduate Students

Fellowship & Volunteer Attorney Opportunities Per Office of the Attorney General policy, confirmation of full vaccination status is a condition of employment for this position. If you are not fully vaccinated, you will be required to provide negative COVID-19 test results at a frequency determined by the agency. The agency will consider religious and reasonable accommodations. For more information, please contact recruitment@ag.ny.gov.

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.

## **How To Apply**

To ensure consideration, applications must be received by close of business on October 6, 2021.

Applicants must be prepared to submit a complete application consisting of the following:

- Cover Letter
  - You may address to Legal Recruitment.
  - Indicate why are interested in this position and what makes you the best candidate.
- Resume
- Law school <u>transcript</u>, if less than five (5) years post-graduate (unofficial is acceptable)
- Writing Sample
- List of three (3) references
  - Only submit professional references.
  - Indicate the nature and duration of your relationship to each reference.
  - Include contact information and email addresses for each reference.

If you have questions regarding a position with the OAG and the application process or you need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: ag.ny.gov



