

**Online Form for Requesting Disability Accommodations –
Pilot Program Expands to all NYC Trial Courts**

The Office of Court Administration’s new online form for requesting disability accommodations under the Americans with Disabilities Act (ADA) is now available for use in all New York City trial courts. In this second stage of the online form’s pilot program, NYC trial court users now have the option of using the online form to ask for an accommodation before coming to court. The online form is also available for use in the original pilot locations: Nassau, Suffolk, and Monroe counties.

The online form can be used by litigants, attorneys, jurors, witnesses, and spectators, or by someone submitting the request on their behalf.

Here are some simple instructions for accessing the online form:

- Go to: “Local ADA Info by Courthouse”
<http://ww2.nycourts.gov/accessibility/byCounty.shtml>
- Select the pilot County the Court is in (New York, Kings, Bronx, Queens, Richmond, Nassau, Suffolk, or Monroe counties only).
- Locate the particular Court you will be visiting, and choose the address for that court (some courts may have several locations – be sure to choose the right address).
- A link to the form appears on the individual court’s page if that Court is participating in the pilot program.

Please submit the form at least five business days before your court date. To the extent possible, your request and any information submitted in support will be kept confidential.

For questions about the new online form, please e-mail: ADArequest@nycourts.gov.

For complete information about the courts and ADA, visit:
<http://ww2.nycourts.gov/Accessibility/index.shtml>