

City of New York
DEPARTMENT OF CONSUMER AND WORKER PROTECTION
Job Vacancy Notice

Civil Service Title: Agency Attorney	Level: 03
Title Code No: 30087	Salary: \$79,620.00 / \$91,563.00* - \$101,000.00 * <i>Minimum with two years of continuous city service</i>
Office Title: Paid Care Supervising Attorney	Work location: 42 Broadway, New York, NY
Division/Work Unit: Office of Labor Policy and Standards	Number of Positions: 1
Job ID: 535254	Hours/Shift: 9:00 AM – 5:00 PM

Job Description

The NYC Department of Consumer and Worker Protection (DCWP) protects and enhances the daily economic lives of New Yorkers to create thriving communities. DCWP licenses more than 51,000 businesses in more than 40 industries and enforces key consumer protection, licensing, and workplace laws that apply to countless more. By supporting businesses through equitable enforcement and access to resources and, by helping to resolve complaints, DCWP protects the marketplace from predatory practices and strives to create a culture of compliance. Through its community outreach and the work of its offices of Financial Empowerment and Labor Policy & Standards, DCWP empowers consumers and working families by providing the tools and resources they need to be educated consumers and to achieve financial health and work-life balance. DCWP also conducts research and advocates for public policy that furthers its work to support New York City’s communities. For more information about DCWP and its work, call 311 or visit DCWP at nyc.gov/DCWP or on its social media sites, [Twitter](#), [Facebook](#), [Instagram](#) and [YouTube](#).

The Office of Labor Policy and Standards (“OLPS”) enforces the City’s worker protection laws, including the Earned Safe and Sick Time Act, the Freelance Isn’t Free Act, and the Fair Workweek Laws in fast food and retail, and the recently-passed Delivery Workers Law, which creates new rights for app-based food delivery workers. Working closely with outside stakeholders, OLPS also advocates for new laws, performs research and data analysis to make policy recommendations, and conducts outreach and education to workers, employers, and the general public.

OLPS’ Paid Care Division is devoted to raising workplace standards for nannies, housecleaners, home health aides, and other paid care workers. It is an interdisciplinary division that brings expertise in the unique issues affecting New York City’s paid care workforce to OLPS’ enforcement, policy, and education functions. To inform its work, the Division convenes a Paid Care Working Group, which is comprised of community organizations that represent and advocate for paid care workers, City agencies that support paid care workers, and employers of paid care workers. The Division also connects paid care workers with resources relating to public benefits, health insurance, financial information, immigration-related resources, and others.

As part of the Adams Administration’s [Blueprint for New York City’s Economic Recovery](#), OLPS is expanding the Paid Care Division in several ways. The expansion includes the launch of an innovative mediation program focused on resolving workplace issues faced by household domestic workers; preparing affirmative litigation on behalf of home health workers under the City’s worker protection laws; and engaging in policy work to improve the working conditions of paid care workers. OLPS is seeking a Supervising Attorney to play a leading role in the expansion of the Paid Care Division. The Supervising Attorney will support the development of the Paid Care Mediation Program; supervise and lead complex workplace-wide litigation on behalf of home health aides; develop expertise in federal, state, and local policy issues impacting paid care workers; and develop a strategic vision for the ongoing work of the Paid Care Division. The attorney will also supervise the Paid Care Division’s team of attorneys and advocates and will report to the Director of Litigation.

This position is an exciting opportunity to be involved with a growing office working on the next generation of labor laws. The ideal candidate has significant experience in issues affecting low-wage workers, particularly domestic workers and home health aides, and enjoys collaborating with diverse teams, working with both attorneys and non-attorneys, and tackling unique legal and policy questions creatively.

Minimum Qualification Requirements

1. Admission to the New York State Bar; and either "2" or "3" below.
 2. One year of satisfactory United States legal experience subsequent to admission to any state bar; or
 3. Six months of satisfactory service as an Agency Attorney Interne (30086).
- Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.

In addition to meeting the minimum Qualification Requirements:

To be assigned to Assignment Level (AL) II, candidates must have one year of experience at Assignment Level I or two years of comparable legal experience subsequent to admission to the bar, in the areas of law related to the assignment. To be assigned to AL III candidates must have two years of experience in Assignment Levels I and/or II or three years of comparable legal experience subsequent to admission to the bar, in the areas of law related to the assignment.

PLEASE NOTE: New York City residency is required within 90 days of appointment. However, City employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County.

Preferred Skills

- Five or more years of experience in workers' rights policy or litigation.
- Experience with supervision and management of attorneys and legal support staff
- Experience with fact investigation, managing discovery and/or negotiating complex settlements.
- Experience with mediation and other alternative dispute resolution frameworks
- Strong leadership and organizational skills, including the ability to contribute to strategic project planning and to support high-performing, diverse work teams.
- The ability to effectively manage multiple priorities with competing deadlines.
- Strong communication skills including experience with public speaking.
- Strong legal research and writing skills and the ability to translate complex technical issues into plain language.
- The ability to establish rapport and interact effectively and respectfully with multi-functional teams comprised of attorney and non-attorney staff.
- Excellent verbal, written, interpersonal, analytical, and problem-solving skills.
- Fluency in a language other than English.

To Apply

For Non-City/External Candidates: Visit the [External Applicant NYC Careers site](#) and type "Consumer and Worker Protection" on the search line. Then locate the Job ID number.

For Current City Employees: Visit [Employee Self Service](#) (ESS) to view and click on Recruiting Activities, Careers, and search by Job ID number.

A RESUME AND COVER LETTER ARE REQUIRED.

PLEASE INDICATE IN YOUR COVER LETTER HOW YOU HEARD ABOUT THIS POSITION.

***INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED.
NO PHONE CALLS, FAXES, E-MAILS, OR PERSONAL INQUIRIES PERMITTED.
NOTE: ONLY THOSE CANDIDATES UNDER CONSIDERATION WILL BE CONTACTED.***

***Appointments are subject to Office of Management and Budget (OMB) approval.**

***55-a Candidates:** NYC Department of Consumer and Worker Protection is committed to recruiting and retaining a diverse and culturally responsive workforce. We strongly encourage 55-A candidates to apply to our positions in order to be given the opportunity.

****The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.**

*****LOAN FORGIVENESS:** The federal government provides student loan forgiveness through its Public Service Loan Forgiveness Program (PSLF) to all qualifying public service employees. Working with DCWP qualifies you as a public service employee and you may be able to take advantage of this program while working full-time and meeting the program's other requirements. Please visit the Public Service Loan Forgiveness Program site to view the eligibility requirements: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

***Drug Screening:** A drug screening may be required prior to being appointed.

As of August 2, 2021, all new hires must be vaccinated against the COVID-19 virus, unless they have been granted a reasonable accommodation for religion or disability. If you are offered city employment, this requirement must be met by your date of hire, unless a reasonable accommodation for exemption is received and approved by the hiring agency.

We are committed to providing reasonable accommodations that enable people with disabilities to enjoy equal benefits and privileges of employment as are enjoyed by others. If you are contacted to attend an interview for one of our open vacancies and would like to request an accommodation for that date, please send an email to ReasonableAccommodationRequests@dca.nyc.gov.

Post Date: 06/13/2022

Post Until: 08/12/2022

JVN: 535254

DCWP and the City of New York is an equal employment opportunity employer.