



Legal Recruitment

**Division of Social Justice
Civil Rights Bureau—New York City
Assistant Attorney General
Reference No. CRI_NYC_AAG_3543**

Application Deadline is February 24, 2023

The Office of the New York State Attorney General’s (OAG) [Civil Rights Bureau](#) is seeking two (2) dedicated attorneys with experience or interest in voting rights matters to serve in the New York City office. A significant portion of these attorneys’ dockets will involve working on matters and preclearance work under the [New York Voting Rights Act](#). **Applicants must be available to start in early April.**

The Bureau enforces federal, state, and local laws that protect New Yorkers from discrimination on the basis of race, color, national origin, ethnicity, gender, gender identity, religion, age, marital status, sexual orientation, military status, source of income, or disability. The Bureau investigates and civilly prosecutes alleged patterns of unlawful discrimination and its effects in a variety of arenas, including voting rights, and is committed to ensuring equality of opportunity and promoting inclusion across New York State. The Bureau engages in significant community outreach, public education and other advocacy efforts.

Qualifications for this position include the following:

- Applicants with a **minimum of three (3) years of post-graduate legal experience** with a focus on civil litigation experience, including engaging in discovery and motion practice are preferred, however, the bureau will consider well-qualified applicants who have fewer years of experience;
- Excellent legal analysis, legal writing and editing, and oral advocacy skills;
- Strong organizational, interpersonal communication, problem solving, and teamwork skills; and



OAG Employment Opportunities

Please click one of the buttons below to view the jobs that are available for the indicated position type.

Attorneys

Investigators

Other Professional & Legal Support Positions

Law Students

Undergraduate & Graduate Students

Fellowship & Volunteer Attorney Opportunities

- Experience investigating, litigating, and/or engaging in policy advocacy regarding voting rights-related issues is strongly preferred.

Applicants must reside in (or intend to soon become a resident of) New York State and be admitted to practice law in New York State. In addition, the Public Officers Law requires that attorneys in the Office be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

As an employee of the OAG, you will join a team of dedicated individuals who work to serve the people of our State through a wide variety of occupations. To learn more about Assistant Attorney General compensation, please [click here](#). We offer a comprehensive New York State benefits package, including paid leave, health, dental, vision and retirement benefits, and family-friendly policies. Additionally, the OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

Per Office of the Attorney General policy, confirmation of vaccination status is a condition of employment for this position. If you are not fully vaccinated, you may be required to provide regular negative COVID-19 PCR test results at a frequency determined by the agency. The agency will consider religious and reasonable accommodations. For more information, please contact recruitment@ag.ny.gov.

Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.



How To Apply

Applications are being received online. To apply, please click on the following link: [CRI NYC AAG 3543](#)

To ensure consideration, applications must be received by close of business on February 24, 2023.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
 - You may address to Legal Recruitment.
 - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance

the Bureau's ability to better serve the diverse population of this state.

- **Resume**
- **Writing Sample**
- **List of three (3) references**
 - Only submit professional references, supervisory references are preferred.
 - Indicate the nature and duration of your relationship to each reference.
 - Include contact information and email addresses for each reference.
 - Please note, your references will not be contacted until after you interview for the position.

If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at recruitment@ag.ny.gov or phone at 212-416-8080.

For more information about the OAG, please visit our website: ag.ny.gov

