

**City of New York
POLICE DEPARTMENT
Job Posting Notice**

Civil Service Title: AGENCY ATTORNEY	Level: 03
Title Code No: 30087	Salary: \$79,620.00/\$91,563.00-\$117,541.00 Frequency: ANNUAL
Title Classification: Non-Competitive	
Business Title: Agency Attorney, Level III	Work Location: 1 Police Plaza, N.Y.
Division/Work Unit: Dep. Comm. Equity & Inclu/CV	Number of Positions: 1
Job ID: 567305	Hours/Shift: 9x5, 10x6, Saturday and Sunday RDOs
<p style="text-align: center;">Job Description</p> <p>The mission of the New York City Police Department is to enhance the quality of life in New York City by working in partnership with the community to enforce the law, preserve peace, protect the people, reduce fear, and maintain order. The NYPD strives to foster a safe and fair city by incorporating Neighborhood Policing into all facets of Department operations, and solve the problems that create crime and disorder through an interdependent relationship between the people and its police, and by pioneering strategic innovation.</p> <p>The Office of the Deputy Commissioner, Equity and inclusion is responsible for overall organizational development and implementation of the New York City Police Departments Equity and Inclusion programs and strategic framework. The goal of the Office of Equity and Inclusion (OEI) is to foster equity through policy and regulation, both in and out of the workplace and to increase supplier diversity for the New York City Police Department (NYPD). This is accomplished through transparency and accountability by applying nationwide best practices with our internal and external stakeholders</p> <p>The Agency Attorney Level III will work with the ED and AAIII on special projects, which will include but not be limited to, legal research, drafting memorandums of law and UF-49 requests, track relevant legislation on the local, state and federal level. The Agency Attorney III will also be responsible for the following:</p> <ul style="list-style-type: none"> - Oversee and provide legal guidance to the investigations of allegations of discrimination and patterns or practice violations - Researching statutes and case law relevant to agency matters - Tracking new legislation relevant to the office of Equity and Inclusion - Advising on questions of law and fact - Monitoring the Departments compliance with the American with Disabilities Act and advising the Disabilities Service Facilitator in the execution of their responsibilities - The Agency Attorney will be the primary legal advisors to the Reasonable Accommodation unit and will be responsible for ensuring Department compliance. 	
<p style="text-align: center;">Minimum Qualification Requirements</p> <ol style="list-style-type: none"> 1. Admission to the New York State Bar; and either "2" or "3" below. 2. One year of satisfactory United States legal experience subsequent to admission to any state bar; or 3. Six months of satisfactory service as an Agency Attorney Interne (30086). <p>Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.</p> <p>In addition to meeting the minimum Qualification Requirements:</p> <p>To be assigned to Assignment Level (AL) II, candidates must have one year of experience at Assignment Level I or two years of comparable legal experience subsequent to admission to the bar, in the areas of law related to the assignment. To be assigned to AL III candidates must have two years of experience in Assignment Levels I and/or II or three years of comparable legal experience subsequent to admission to the bar, in the areas of law related to the assignment.</p>	

Preferred Skills

Prior knowledge of diversity, equity, and inclusion principles applied to government agencies and/or large organizations. Exceptional writing skills and demonstrated ability to analyze and communicate complex policy matters to various audiences. Prior experience of policy and planning, and project or program management. Management and leadership, including people management, and timeline management. Strong proficiency in Microsoft Office Suite (Excel, Word, and PowerPoint specifically).

Additional Information

In compliance with Federal Law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification document form upon hire. Candidates with diverse experiences and who have knowledge of multiple languages are encouraged to apply. The City of New York offers a comprehensive benefits package including health insurance for the employee and his or her spouse or domestic partner and un-emancipated children under age 26, union benefits such as dental and vision coverage, paid annual leave and sick leave, paid holidays, a pension, and optional savings and pre-tax programs such as Deferred Compensation, IRA, and a flexible spending account. The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy. Public Service Loan Forgiveness (PSLF) Program The PSLF Program forgives the remaining balance on your Direct Loan after you have made 120 qualifying monthly payments under a qualifying repayment plan while working full time for a qualifying employer, such as a U.S. federal, state, local, or tribal government or not-for-profit organization. You may be able to consolidate a Federal Family Education Loan (FFEL) and Federal Perkins Loan into a Direct Loan to qualify for PSLF.

Residency Requirement

New York City residency is generally required within 90 days of appointment. However, City Employees in certain titles who have worked for the City for 2 continuous years may also be eligible to reside in Nassau, Suffolk, Putnam, Westchester, Rockland, or Orange County. To determine if the residency requirement applies to you, please discuss with the agency representative at the time of interview.

To Apply

Please click "Apply Now"

Public Svc Loan Forgiveness

Recruitment Contact

Posting Date: 3/6/2023

Post Until: 03/20/2023

The City of New York is an inclusive equal opportunity employer committed to recruiting and retaining a diverse workforce and providing a work environment that is free from discrimination and harassment based upon any legally protected status or protected characteristic, including but not limited to an individual's sex, race, color, ethnicity, national origin, age, religion, disability, sexual orientation, veteran status, gender identity, or pregnancy.