

## Legal Recruitment

**Division of Social Justice  
Environmental Protection Bureau  
New York City or Albany  
Special Assistant Attorney General  
Reference No. EPB\_SAAG\_3585**

**Application Deadline is July 14, 2023**

***Fellowship opportunity for law graduates, newly admitted attorneys and lateral attorneys.***

The [Environmental Protection Bureau](#) in the Office of the New York State Attorney General (OAG) has been selected to host NYU School of Law State Energy & Environmental Impact Center Fellows. The Fellows serve as Special Assistant Attorneys General (Special Assistants) in the bureau in New York City or Albany. The Special Assistants work with OAG staff on environmental justice, clean energy, climate change and other environmental matters. As Special Assistants, the fellows are supervised by the OAG and owe a duty of loyalty to the State of New York as their client.

The NYU Law Fellows serve for a one-year term as Special Assistants, with the potential for a one-year extension. The NYU School of Law will pay the salary of the Fellows and provide employee benefits. The annual salary range for the Fellows will be \$76,500 - \$121,996 + \$3,026 in location pay (if applicable). The final salary will be determined after a complete evaluation of the selected Fellow's qualifications.

Fellows serving as Special Assistants have worked on matters that include lead paint hazard enforcement; environmental review and mitigation of truck traffic and associated air pollution impacts in environmental justice communities; school bus engine idling enforcement; and clean energy and climate change mitigation.



### OAG Employment Opportunities

Please click one of the buttons below to view the jobs that are available for the indicated position type.

**Attorneys**

**Investigators**

**Other Professional & Legal Support Positions**

**Law Students**

**Undergraduate & Graduate Students**

**Fellowship & Volunteer Attorney Opportunities**

**Fellows hosted by the OAG as Special Assistants have the opportunity and responsibility to:**

- Litigate and otherwise advocate on a wide range of environmental matters important to the State of New York, including in the areas of environmental justice, clean energy and climate change in state and federal courts and before administrative agencies.
- Perform advanced legal work, including conducting in-depth analysis and preparing legal memoranda; interpreting laws and regulations; providing legal advice to state administrative agencies represented by the OAG; and assisting in preparing legal notices, briefs, comment letters and other litigation and advocacy papers.
- Coordinate within the bureau and the OAG and with other outside entities on environmental justice, clean energy, climate change and other environmental issues.
- Participate in legal skills and practice area training.

**Candidates from diverse backgrounds are encouraged to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.**



**Requirements and qualifications for Fellow candidates include the following:**

- Applicants must be eligible to work in the United States. Special Assistants must reside in (or intend to soon become a resident of) New York State and be admitted or soon to be admitted to practice law in New York State.
- Applicants with experience in environmental justice (including through prior experience, internships or clinical experience), clean energy, climate change or other environmental issues are preferred. Other legal experience and entry-level attorneys with a demonstrated interest in these areas will also be considered.
- Ability to work with partner organizations and to help build coalitions.
- Excellent writing, editing, research and verbal communication skills.
- Ability to work well and with enthusiasm within a team in a fast-paced environment.
- Proactive with strong organizational skills and the ability to self-manage multiple priorities simultaneously.
- Demonstrated interest in public service.

The OAG is an equal opportunity employer and is committed to a workplace that is diverse, equitable and inclusive. We are seeking a diverse pool of candidates who

are creative thinkers with strong writing, analytical and organizational skills as well as a demonstrated commitment to public service and social, economic and criminal justice. Applicants who are members of groups underrepresented in attorney roles, which include but are not limited to Black, Latinx, Indigenous American, Asian and Pacific Islander persons; women; persons with disabilities; and LGBTQ+ persons are particularly encouraged to apply.

---

## How To Apply

**Applications must be submitted online.** To apply, please click on the following link: [EPB SAAG 3585](#)

**To ensure consideration, applications must be received by close of business on July 14, 2023.**

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address to Legal Recruitment.
  - Please indicate your location preference: New York City or Albany.
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance the bureau's ability to better serve the diverse population of this state.
- **Resume**
- **Legal Writing Sample**
- **List of three (3) references**
  - Only submit professional references, supervisory references are preferred.
  - Indicate the nature and duration of your relationship to each reference.
  - Include contact information and email addresses for each reference.
  - Please note, your references will not be contacted until after you interview for the position.

**If you have questions regarding a position with the OAG and the application process or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.**

For more information about the OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov)

For more information regarding this fellowship program, please visit NYU's website at:

<https://stateimpactcenter.org/ag-work/fellows-program>

For more information regarding benefits for this fellowship, please visit NYU's website at:

<https://www.nyu.edu/employees/benefit/full-time/professional-research-staff/benefits-guide-2023.html>

