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# Supervising Attorney – Trial Offices #23-167



New York, NY  
**LOCATION STATE**  
**PRACTICE**  
Criminal

## Job Title

Supervising Attorney – Trial Offices

## Job Description

The Legal Aid Society, the largest social justice public interest law firm in New York City, has immediate openings for dedicated and passionate Supervising Attorneys in our Criminal Defense Practice’s Trial Division in the Bronx, Brooklyn, Queens, Manhattan, and Staten Island. The CDP Trial Division is the primary public defender in New York City, providing robust and experienced holistic, client-centered representation to people facing misdemeanor, felony, and homicide charges.

### ESSENTIAL DUTIES/RESPONSIBILITIES

The Supervising Attorneys for our Trial Offices are on the front line, providing:

- High-quality, zealous representation to the clients of the organization
- Training, mentoring and coaching interdisciplinary teams of attorneys, paralegals, and investigators
- Working closely with our social worker department

Duties include, but are not limited to:

- Observing hearings and trials, training new lawyers and law students, second-chairing hearings, and trials, and evaluating client services.

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*Password*

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Supervising Attorneys will carry a reduced caseload and work with newer attorneys as second seats on these matters

The ideal candidate is a motivated leader that values teaching and mentoring, innovation, and professional development and understands the vital role public defenders play in challenging systemic racism and oppression through direct in-person litigation of the people we are honored to serve

- They will consciously create and enhance a diverse and affirming workplace culture that is supportive, collaborative, and affirming to our clients and colleagues



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## Required Documents

Please submit these documents as a single combined PDF when you apply via the LAS (Legal Aid Society) Recruitment Portal.

- **Cover Letter**
- **Resume**

**Deadline: Open Until Filled, Unless Date Is Posted Below (Deadline is 11:59 PM EST For Date Listed)**

## Location

Citywide

## Requirements

- New York State Bar admission (or ability to waive into New York State from another jurisdiction)
- At least 5 years of demonstrated commitment to public defense, social and racial justice, and equity
- Experience as a first chair in felony hearings and trials, sentence mitigation and advocacy. Two post-indictment jury trials or five total jury trials to verdict preferred
- Knowledge of relevant New York State laws including evidence laws, criminal and constitutional laws, statutory interpretation, and ethical principles contained in the Rules of Professional Conduct
- Demonstrated ability to build collaborative teams, train, mentor and coach individuals and groups
- Ability to inspire others to seek innovative and creative approaches to advocacy and to provide effective performance feedback and evaluation to encourage ongoing development

### **SALARY TRANSPARENCY**

The posting reflects the range of potential salaries for the role. The specific salary offers will be dependent on candidate qualifications, including collectively bargained salary steps for unionized roles.

**Salary Range/ Salary: \$88,057 to \$144,564**

### **SALARY AND BENEFITS**

The leadership of The Legal Aid Society believes in attracting and retaining exceptional talent committed to serving our clients. We offer a generous benefits package including health insurance, paid vacation, disability, and life insurance, and more. Salaries for our unionized jobs are governed by our Collective Bargaining Agreement. Please visit our [Careers](#) page for additional information. Salary and benefits information will be available to



licants, when and if, an offer is made.

## COMMITMENT TO DIVERSITY, EQUITY, AND INCLUSION

The leadership of The Legal Aid Society is committed to a work culture of zealous advocacy, respect, diversity and inclusion, client-oriented defense, access to justice and excellent representation. We are dedicated to building a strong professional relationship with each of our clients, understanding their diverse circumstances, and to meeting their needs. Our ability to achieve these goals depends on the efforts of all of us.



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## HOW TO APPLY

All applications must be completed online. We do not accept paper submissions. Please visit our Careers Page to review all current job postings, and instructions on the application process. For technical difficulties or questions regarding this posting, please email [jobpostquestions@legal-aid.org](mailto:jobpostquestions@legal-aid.org) (<mailto:jobpostquestions@legal-aid.org>).

As an Equal Employment Opportunity (EEO) Employer, The Legal Aid Society prohibits discriminatory employment actions against and treatment of its employees and applicants for employment based on actual or perceived race or color, size (including bone structure, body size, height, shape, and weight), religion or creed, alienage or citizenship status, sex (including pregnancy), national origin, age, sexual orientation, gender identity (one's internal deeply-held sense of one's gender which may be the same or different from one's sex assigned at birth); gender expression (the representation of gender as expressed through, for example, one's name, choice of pronouns, clothing, haircut, behavior, voice, or body characteristics; gender expression may not conform to traditional gender-based stereotypes assigned to specific gender identities), disability, marital status, relationship and family structure (including domestic partnerships, polyamorous families and individuals, chosen family, platonic co-parents, and multigenerational families), genetic information or predisposing genetic characteristics, military status, domestic violence victim status, arrest or pre-employment conviction record, credit history, unemployment status, caregiver status, salary history, or any other characteristic protected by law.

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EEO is The Law - click here for more information ([https://www.eeoc.gov/sites/default/files/2022-10/EEOC\\_KnowYourRights\\_screen\\_reader\\_10\\_20.pdf](https://www.eeoc.gov/sites/default/files/2022-10/EEOC_KnowYourRights_screen_reader_10_20.pdf))

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The Legal Aid Society is an Equal Opportunity Employer – Women, People of Color, Members of LGBTQ+ Community, Veterans and people with disabilities are encouraged to apply.

We endeavor to make this site accessible to any and all users. If you would like to contact us regarding the accessibility of our website or need assistance completing the application process, please contact us at: [JobPostQuestions@legal-aid.org](mailto:JobPostQuestions@legal-aid.org) (<mailto:JobPostQuestions@legal-aid.org>), Monday through Friday 9:30 AM to 4:30 PM.

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