



VACANCY ANNOUNCEMENT UNITED STATES DISTRICT COURT WESTERN DISTRICT OF NEW YORK

Address: District Judge Lawrence J. Vilardo
Robert H. Jackson Courthouse
2 Niagara Square, Buffalo, NY

Website: <http://www.nywd.uscourts.gov/>

Position: Law Clerk for Hon. Lawrence J. Vilardo
(Full-Time, Temporary)

Vacancy: 24-01

Duty Station: Buffalo, New York

Salary: JSP Grade 11-14, \$75,764-\$165,891

Overview

The law clerk's primary responsibility will be assisting with a capital (death penalty) criminal case, *United States v. Payton Gendron*, 22-cr-109 (W.D.N.Y. 2022), assigned to Judge Vilardo.

Qualification Requirements

- Strong writing skills.
- Some experience in criminal law—ideally, including death penalty cases. **Please highlight your experience with criminal law and/or death penalty work in your cover letter.**
- Some post-law school legal employment is required. Two or more years of post-law school legal employment is preferred, as is prior clerkship experience.
- Preference will be given to applicants who are able to work in person in Buffalo. If you currently live outside the Buffalo area, please indicate whether you are able to relocate.

Representative Job Duties

- Oversees and manages docket for capital (death penalty) case.
- Reviews filings to determine issues involved and advise Judge Vilardo.
- Performs research to assist in preparing opinions.
- Drafts decisions and orders.

Benefits

Click [HERE](#) to learn more about the Judiciary's benefits.

Background Investigation

This is a sensitive position within the Judiciary. Employment will be considered provisional pending successful completion of a background check.



How to Apply

Please submit a cover letter, resume, law school transcript, writing sample of no more than 10 double-spaced pages that is substantially your own work, and three references as a single PDF attachment (titled last name, first name) by email to:

vilardo_applications@nywd.uscourts.gov, subject line "Temporary Law Clerk." If possible, please submit a writing sample addressing a criminal law issue.

Important Dates

Position Available: Immediately
Must be able to start no later than 4/1
Position End Date: 09/30/2025;
possible extension based on funding.
Application Deadline: Until Filled

Applicant Information

Employees must adhere to a [Code of Conduct](#). The Court provides reasonable accommodations to applicants with disabilities. Veterans' preference is not a factor used in Judicial Branch appointments. Applicants must be U.S. citizens or lawful permanent residents seeking U.S. citizenship. Positions with the U.S. Courts are excepted service appointments, which are "at will" and may be terminated with or without cause. Employees are required to use electronic funds transfer for payroll deposit.

The United States District Court for the Western District of New York is an Equal Opportunity Employer.