



## ASSISTANT DISTRICT ATTORNEY APPEALS AND SPECIAL LITIGATION DIVISION WHITE PLAINS, NEW YORK

### DESCRIPTION

The Westchester County District Attorney's Office seeks an attorney to serve as an Assistant District Attorney in the Appeals and Special Litigation Division. In this busy suburban office just north of New York City, prosecutors in the Appeals and Special Litigation Division prepare briefs in appeals from judgments of conviction and decisions adverse to the prosecution; participate in oral argument before state appellate courts; respond to post-conviction motions to vacate judgments of conviction and set aside sentences; and, answer writs of habeas corpus in the federal courts.

### QUALIFICATIONS

A candidate must have superior analytical, research, and writing skills. Prior experience as an appellate attorney or equivalent work experience is preferred.

The candidate must be a graduate from an accredited law school with a Juris Doctor degree and be admitted to the New York Bar (or have the ability to obtain admission promptly).

### SALARY

Salary will be commensurate with experience

### HOW TO APPLY

Applicants for an Assistant District Attorney position must submit the following materials to be considered for an initial interview:

- Cover Letter
- Resume
- Writing Sample
- Law School Transcript: Please provide a copy of your transcript
- Statement of Interest: A 250-word answer to the question: "Why do you want to work in the Westchester County District Attorney's Office?"

- References: We require the full name, current telephone number and email address for at least four professional references from former or current employers who have firsthand knowledge of your performance, preferably in a legal position. No more than two of your references can be from the Westchester County District Attorney's Office.

Documents should be sent in PDF format via e-mail to [careers@westchesterda.net](mailto:careers@westchesterda.net)

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**The Office of the Westchester County District Attorney is an Equal Opportunity Employer  
committed to Diversity and Inclusion.**