



# Legal Recruitment

**State Counsel Division  
Litigation Bureau – New York City  
Special Litigation Counsel  
Reference No. LIT\_NYC\_SLC\_3772**

**Application Deadline is April 11, 2025**

The Office of the New York State Attorney General's (OAG) [Litigation Bureau](#) in New York City is seeking a motivated and experienced litigator to serve as a Special Litigation Counsel. The Special Litigation Counsel will report to the Litigation Bureau Chief.

The Litigation Bureau represents and defends the state of New York and its agencies and officials in federal and state court actions and proceedings related to civil rights, education, social services, public employment, public health, law enforcement, corrections, state finance, insurance, taxation, and other litigated matters arising out of state legislation, regulations, and operations. The bureau, one of the largest within OAG, offers a diverse and stimulating litigation practice with attorneys handling all phases of litigation from inception through trial and having frequent opportunities to appear in court.

The Special Litigation Counsel will act as lead attorney on, or closely supervise, federal and state litigation that is of heightened importance to the state of New York, including litigation matters brought against the state's elected officials such as the Governor, Attorney General, State Comptroller, and members of the State Senate and State Assembly, as well as challenges to the state's election laws. Litigation matters handled by the Special Litigation Counsel are often high profile, frequently present complex questions of constitutional law and statutory and regulatory interpretation, and generally have significant policy and financial implications for the state. This role offers a unique balance of independent and collaborative work, wherein attorneys generally manage their own cases, including development of case strategy, drafting briefs and making arguments, while at the same time being supported by a team of litigators that prioritizes cooperation, professional development, and teamwork.

## **Duties:**

- Serving as lead attorney on significant and/or complex civil litigation from inception through trial.



## **OAG Employment Opportunities**

Please click one of the buttons below to view the jobs that are available for the indicated position type.

**Attorneys**

**Investigators**

**Other Professional & Legal Support Positions**

**Law Students**

**Undergraduate & Graduate Students**

**Fellowship & Volunteer Attorney Opportunities**

**Candidates from diverse backgrounds are encouraged**

- Representing clients and state agencies in state and federal court at temporary restraining order and/or preliminary injunction hearings, oral arguments, and trials.
- Drafting and editing written work product, including pleadings, discovery, and motion papers.
- Evaluating and making recommendations on representation issues.
- Evaluating, making recommendations on, and negotiating proposed settlements.
- Providing advice and mentoring the bureau's attorneys on a variety of litigation topics.
- Performing non-litigation assignments and special projects, as well as other duties as assigned.

**to apply. The OAG is an equal opportunity employer and is committed to workplace diversity.**



#### **Minimum Qualifications:**

- At least **ten (10) years of post-graduate civil litigation experience** in federal and New York state courts, with a focus on handling of complex litigation.
- Excellent legal analysis, legal writing and editing, and oral advocacy skills.
- Strong organizational, interpersonal communication, and problem-solving skills.
- Comfort with and prior experience using technology to complete legal work, including knowledge of and experience with various computer software programs and case management and electronic discovery platforms.
- Enjoys working with and assisting a large group of attorneys.

#### **Preferred Qualifications:**

- Significant prior civil jury trial experience in federal and New York state courts.
- Prior experience litigating Section 1983 civil rights matters.
- Prior experience litigating emergency applications for judicial relief, such as temporary restraining orders and preliminary injunctions, including handling preliminary injunction hearings.

Applicants must reside in (or intend to soon become a resident of) New York state and be admitted to practice law in New York state. Prior admission, or eligibility for admission, to the United States District Courts for the Southern and Eastern Districts of New York is also required for this position. In addition, the Public Officers Law requires that OAG attorneys be citizens of the United States. A two (2) year commitment upon being hired is a condition of employment.

The salary range for this position is \$81,159 - \$173,265 + \$3,400 in location pay. To learn more about attorney compensation, please visit the following page:

[ag.ny.gov/sites/default/files/assistant\\_attorney\\_general\\_compensation.pdf](http://ag.ny.gov/sites/default/files/assistant_attorney_general_compensation.pdf)

As an employee of OAG, you will join a team of dedicated individuals who work to serve the people of our state through a wide variety of occupations. We offer a comprehensive New York state benefits package, including paid leave, health, dental, vision, and retirement benefits, and family-friendly policies. Additionally, OAG offers a robust Workplace Flexibilities Program with multiple options for employees, including telecommuting (up to two days per week) and alternative work schedules.

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## How To Apply

Applications are being received online. To apply, please click on the following link: [LIT NYC SLC 3772](#)

To ensure consideration, applications must be received by close of business on April 11, 2025.

Applicants must be prepared to submit a complete application consisting of the following:

- **Cover Letter**
  - You may address your letter to the Legal Recruitment Unit.
  - Indicate the position title and reference number (e.g., Special Litigation Counsel, LIT\_NYC\_SLC\_3772).
  - Indicate why you are interested in this position and what makes you a strong candidate. You may wish to include information about what life experiences you will bring to the position that will enhance OAG's ability to better serve the diverse population of this state.
- **Resume**
- **Writing Samples**
  - Please provide at least two writing samples (trial court memoranda of law are preferred) that you believe best demonstrate your legal writing and analytical abilities.
  - Please upload these as one document in the field that is provided.
- **List of three (3) references**
  - Only submit professional references, supervisory references are preferred.
  - For each reference, indicate the nature and duration of your relationship.
  - Include contact information and email addresses for each reference.
  - Please note that your references will not be contacted until after you interview for the position.

If you have questions regarding a position with OAG, the application process, or need assistance with submitting your application, please contact Legal Recruitment via email at [recruitment@ag.ny.gov](mailto:recruitment@ag.ny.gov) or phone at 212-416-8080.

For more information about OAG, please visit our website: [ag.ny.gov](http://ag.ny.gov)

